

INTRODUCTION

Overall Goal of the Conference

To accelerate the progress of sanitation and hygiene work in Africa, in accordance with the Millennium Development Goals and the aims of NEPAD.

Purposes of the Conference

- To assess the state of sanitation and hygiene in Africa, sharing experiences and lessons learned by people and organisations working in this field
- To raise the profile of sanitation and hygiene in Africa, both at and after the WSSD
- To strengthen leadership and advocacy for improved sanitation and hygiene in Africa

Participants

Total 150 invited participants, all of whom are:

- decision-makers at a senior political, managerial or professional level
- actively engaged in policy and/or implementation of sanitation and hygiene in Africa
- available for the duration of the conference, willing to participate actively and work hard throughout

Many will be from the public sector in Africa, others will be from the private sector, civil society, external support agencies, academia or the media.

Scope of the term “sanitation” for the purposes of this conference

Large-scale, sustainable and effective work that improves poor people’s sanitary and hygienic living conditions at home, at school and in public places

Inputs

A background paper describing the current state of sanitation and hygiene in Africa, explaining how this conference fits in with the Nanning, Bonn, Abuja, WSSD and Kyoto meetings and processes, and suggesting topics for discussion.

First draft of the Conference Statement (see below).

Outputs

The Conference Statement (a short powerful advocacy statement, building on other relevant statements, intended to project a high profile for African sanitation and hygiene at WSSD and Kyoto and through NEPAD).

A document, to complement the Conference Statement, containing action-oriented strategies and plans, derived from the background paper and describing:

- the main outcomes and conclusions from the discussions at this conference,
- plans for continued exchange of experience and support between African agencies active in sanitation and hygiene promotion,
- strong promotion of sanitation and hygiene within existing development and planning frameworks

ROLES AND RESPONSIBILITIES

Conference Chair: Ronnie Kasrils, Minister of Water Affairs and Forestry, Republic of South Africa

The local host (the Department of Water Affairs and Forestry, Government of South Africa) and the international co-hosts (the Water Supply and Sanitation Collaborative Council and the Water and Sanitation Program Africa Region) jointly set the overall policy and direction.

The Executive Committee (Jay Bhagwan, Marie Brisley, Kate Clement, Barry Jackson, Jon Lane (Conference Director), Nozi Mjoli, Babs Naidoo, Kalinga Pelpola, Cilla Taylor and Nigel Walker) implements the overall policy and makes the operational decisions about the Conference.

The Conference Team (a small subgroup of the Executive Committee, provisionally: Kate Clement, Jon Lane, Cilla Taylor and Nigel Walker, with Darren Saywell in attendance, to be joined as appropriate by the Discussion Group Leaders) manages the process of the Conference itself.

The International Technical Committee (Piers Cross, Pete Kolsky, Jon Lane, Dennis Mwanza, Eustache Ouayoro and Darren Saywell) develops the content of the Conference.

The Drafting Committee (provisionally: M. Diop, Pete Kolsky, Nozi Mjoli and Kalinga Pelpola, managed by Jon Lane and with Darren Saywell in attendance) drafts the Conference Statement and other output documents in accordance with the wishes of the Conference and in close consultation with the Conference Chair.

The Advisory Committee (25 people) provides advice related particularly to South Africa.

Conference Rapporteur: Darren Saywell, Water Supply and Sanitation Collaborative Council

Supporting Partners (provisionally): ADB, AWF, GWP, GWA, ITN Network, IWA, MDP, UADE, UNCHS, UNDP, UNEP, UNICEF, WHO, World Bank, WUP, Bilateral agencies

Languages

English and French

DAY 0 – SUNDAY 28 JULY 2002

Time	Place	Activity	Person
08:00 – 19:00	Foyer	Registration of Participants	WISA
14:00 – 16:00	Committee Room	Meeting of Executive Committee	Executive Cttee members
16:00 – 18:00	Drafting Room	Drafting Committee Meeting no. 1	Drafting Cttee members
20:00 – 22:00	Hotel	Meetings with all conference speakers and discussion group leaders	Jon Lane, individuals
20:00 – 22:00	Hotel	Meetings with all rapporteurs	Darren Saywell, individuals

DAY 1 – MONDAY 29 JULY 2002

Time	Place	Activity	Person
08:00 – 11:15	Foyer	Registration of Participants (continued)	WISA
08:00 – 08:45	Committee Room	Meeting of Conference Team	Conference Team
09:00 – 13:00	Main Hall	Plenary Session 1:	
09:00 – 09:30		Conference Opening and Welcome	Minister Kasrils, on behalf of co-hosts
09:30 – 10:30		Keynote addresses to stress the current situation in Africa and to issue a wake-up call relating to the Millennium Development Goals	Chair of WSSCC; Minister Sall (Senegal); Minister Mutagamba (Uganda); Executive Director of UNCHS
10:30 – 11:15		Coffee Break and Press Conference	Ministers
11:15 - 11:45		Presentation on sanitation policy development and implementation in South Africa	Minister Kasrils and others
11:45 – 12:15		Presentation of the Background Paper and the draft Johannesburg Statement	Nozi Mjoli, on behalf of the Drafting Committee
12:15 – 12:45		Open discussions on these presentations	
12:45 – 13:00		Briefing on the structure and conduct of the Conference	Jon Lane
13:00 - 14:15	Dining Room	Lunch	
14:15 – 15:30	Main Hall	Plenary Session 2: Three-four short presentations to inspire, inform and challenge the participants e.g.: <ul style="list-style-type: none"> - Links to poverty reduction? - Institutional Reform(Senegal) - Facilitating Demand, Finance (Burkina Faso) - Hygiene Promotion (Ghana) - Scaling-up sanitation programmes (Mozambique)? Followed by discussion time?	? ? Lamine Kouate ? Ned Breslin?
15:30 – 16:00		Coffee Break	
16:00 – 18:30	Discussion Rooms	Group Session 1, formulating policies provisionally: <ol style="list-style-type: none"> 1. Links to poverty reduction and empowerment 2. Institutional arrangements 3. Economics, finance and equity 4. Demand, choice and hygiene promotion 	Discussion Group Leaders

18:30 – 20:00	Function Room	Social Event	Participants, other guests
20:00 – 21:00	Drafting Room	Drafting Committee Meeting no. 2	Drafting Cttee members

DAY 2 – TUESDAY 30 JULY 2002

Time	Place	Activity	Person
08:00 – 08:45	Committee Room	Meeting of Conference Team	Conference Team
09:00 – 11:30	Discussion Rooms	Group Session 2, implementing policies provisionally: 5. Hygiene promotion 6. Social marketing and demand 7. Advocacy and communications 8. Financial sustainability of sanitation activities	Discussion Group Leaders
11:30 – 12:00		Coffee Break	
12:00 – 13:00	Main Hall	Feedback conclusions of Group Sessions 1 and 2 to Plenary	Group Leaders or Rapporteurs
13:00 – 14:15	Dining Room	Lunch	
14:15 – 17:30	A large room	Open Participatory Session: Plenary speakers, Discussion Group Leaders and Drafting Committee stay at designated locations, while all the other participants tour around them individually or in country groups, debating and formulating plans and strategies?	All participants
20:00 – 21:00	Drafting Room	Drafting Committee Meeting no. 3	Drafting Cttee members

DAY 3 – WEDNESDAY 31 JULY 2002

Time	Place	Activity	Person
09:00 – 14:00		Field Visits	Participants
14:00 – 19:00		Organised Shopping Trip, free time for informal meetings etc.	Participants
09:00 - 17:30	Drafting Room	Redrafting and translating Conference Statement and plans of action	Drafting Cttee and Conference Team
19:00 – 23:00	?	Conference Dinner	Participants, other guests

DAY 4 – THURSDAY 1 AUGUST 2002

Time	Place	Activity	Person
08:00 – 08:45	Committee Room	Meeting of Conference Team	Conference Team
09:00 - 13:00	Main Hall	Plenary Session 3:	
09:00		Distribution of written Conference Statement	Darren Saywell
09:00 – 09:30		Presentation of Conference Statement and plans of action	Drafting Committee Presenter
09:30 – 10:30		Participatory session relating to the Conference Statement and plans of action	All participants
10:30 – 11:15		Coffee Break and Press Conference	Ministers etc.
11:15 – 12:15		Discussion and adoption of Conference Statement and plans of action by the meeting	
12:15 – 12:45		Closing speech, thanks	Minister Kasrils
12:45 – 13:00		Closing Performance?	Performers
13:00		Conference Ends	
13:00 - 14:15	Dining Room	Lunch	
14:15 – 15:00	Committee Room	Debriefing Meeting of Conference Team	Conference Team
14:15 – 17:30	Discussion Rooms	Work Planning Meetings?	WSSCC / WSP, country groups?